



Employee First Name	Last Name	Day	Date	Start	Finish	Less Lunch	Total Hours
Social Security Number	Week Ending Date (Sunday)	Mon					
I hereby certify that the hours shown hereon, represent the total hours worked this week by me and properly verified by the Client. I HEREBY CERTIFY THAT I SUSTAINED NO INJURIES DURING THIS ASSIGNMENT. EMPLOYEE SIGNATURE		Tues					
		Wed					
		Thurs					
		Fri					
Client Company		Sat					
Instructions <ul style="list-style-type: none"> • Timecard must be received no later than 10am every Monday • Record all hours to the nearest 15 minutes • Payroll Office Line (314) 567-0207 • Fax Timecard to (314) 567-3878 or (314) 991-0451 • Email Timecard to timesheets@blstaffing.com • Print a Timecard from www.blstaffing.com/candidates 		Sun					
		Overtime will be paid in excess of 40 hours/week			Total Weekly Hours		

Unsigned or altered timecards will be returned without a paycheck. Please obtain all necessary signatures and fill out a new timecard if errors are made.

To be signed by Company

It is understood that we (herein "Company") will be billed for a minimum charge of (4) hours per day per person employed. We understand that B. Loehr has a substantial investment in the above named employee, and the Company agrees that if the Company hires the employee any time within six months from the date shown as the "week ending" above, said employee shall continue on the payroll of B. Loehr on its regular basis with us for a period of 90 days from the time of such employment or from the time the Company notifies B. Loehr of same, whichever occurs last. In lieu of the above basis for compensation to B. Loehr for such employment, the Company will pay B. Loehr liquidation damages equal to 200 hours of billing at the time of such employment. The Terms and Conditions below form a part of this Customer Agreement. Your signature represents that you are in agreement with all the Terms and Conditions on this page and that the hours shown are correct and the work was completed satisfactorily. Client agrees to pay hours when invoiced, based upon terms, B. Loehr shall be entitled to interest at the rate of 1-1/2% per month (18% per annum) and its reasonable attorney's fees and cost of collection on all past due accounts.

CLIENT SIGNATURE:

B. Loehr Staffing Customer Terms and Agreements

Being duly authorized on behalf of the above named Company, the signer hereby (1) certifies the above listed hours are correct and that the work was performed in a satisfactory manner, (2) confirms the provisions of the Customer Agreement above, between B. Loehr and Company, with respect to the services performed hereunder and any future services, the Company agrees that (a) Company shall not entrust B. Loehr employees with unattended premises, cash, negotiables or other valuables or authorize such employees to operate machinery or motor vehicles without prior written permission from B. Loehr in each instance; (b) B. Loehr's insurance does not cover loss or damage caused by B. Loehr's employees operating Company's owned or leased motor vehicle(s), and Company therefore accepts full responsibility for claims, including defense therefore, involving bodily injury, property damage, fire, theft, collision, cargo damage or public liability damage sustained or incurred as a result of a B. Loehr employee driving such vehicle(s), or arising out of or involving violation by Company of paragraph (2) (a) above and Company shall indemnify and save B. Loehr harmless from any claims and demands arising from a B. Loehr employee driving such vehicles; (c) B. Loehr is not responsible for claims made under its Commercial Blanket Bond unless such claims are reported in writing to it by Company within 30 days after occurrence, (d) Company shall indemnify and save B. Loehr harmless from claims and demands arising out of any Federal, State or Local law or regulation relating to health and safety as it relates to premises owned or controlled by Company and to which discuss all matters concerning their employment, job assignments, pay procedures, etc., with B. Loehr.

In the event that an employee of B. Loehr, while on a job assignment to the Company shall terminate his/her employment with B. Loehr, and becomes employed by another temporary personnel company and shall, within sixty (60) days following the last day of his/her assignment to the Company by B. Loehr, be assigned to the Company in any capacity as temporary personnel, there shall be raised an irrebuttable presumption that the Company influenced the employee of B. Loehr to terminate his/her employment with B. Loehr and enter the employment of another temporary personnel company. In such event the Company shall pay to B. Loehr, as liquidated damages, the sum equal to 5 weeks of billing as compensation to B. Loehr for the loss of such employee. Should legal recourse be taken by B. Loehr to enforce this Customer Agreement or any part thereof Company agrees and accepts that it shall be liable for all attorney's fees and court costs.